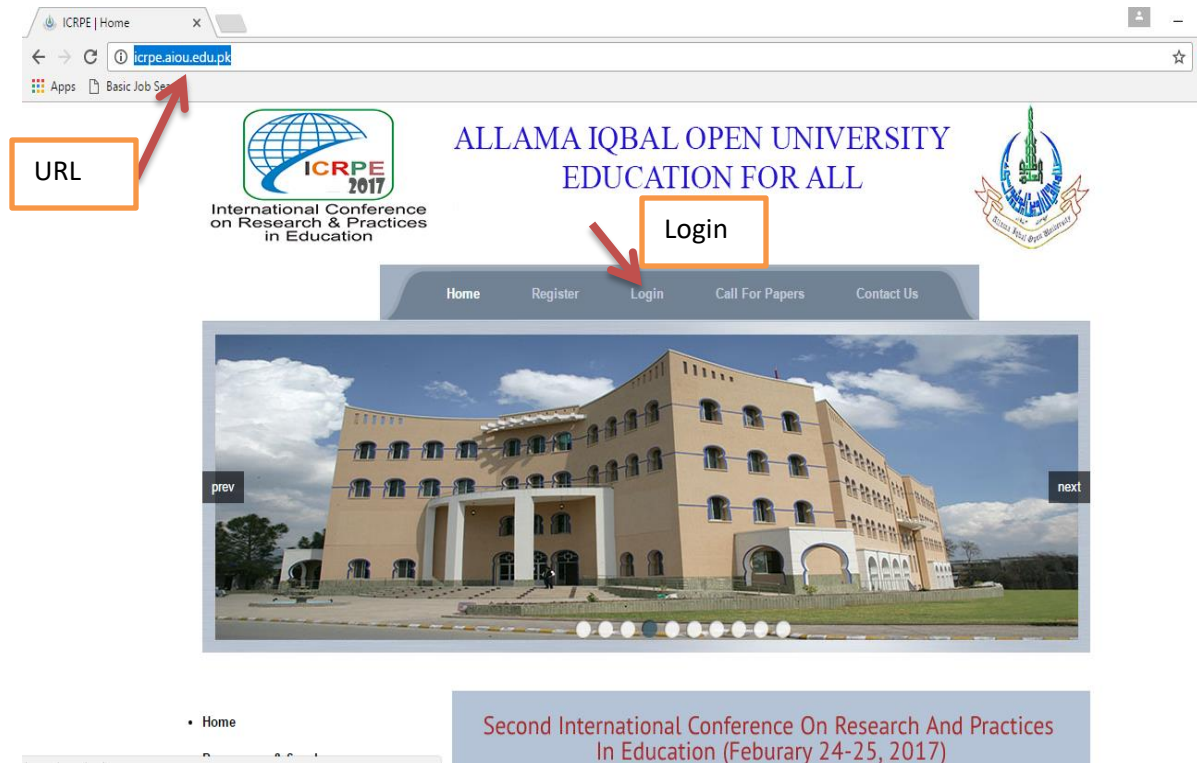


STEPS FOR PAPER SUBMISSION

Step 1:

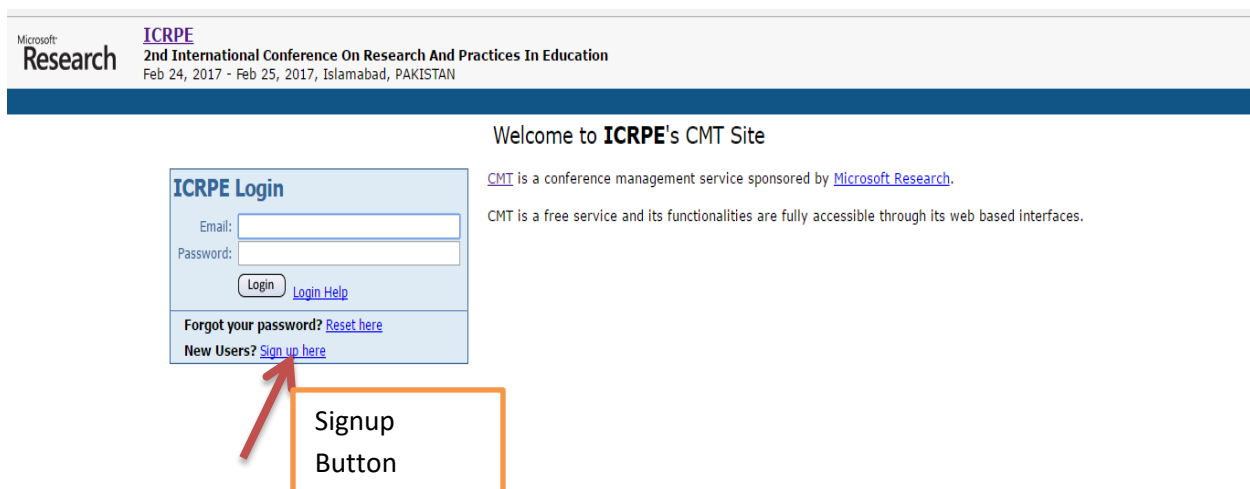
Open webpage <http://icrpe.aiou.edu.pk/> and click on login button as shown.



The screenshot shows a web browser window with the URL <http://icrpe.aiou.edu.pk/> in the address bar. The page header includes the ICRPE 2017 logo, the text "ALLAMA IQBAL OPEN UNIVERSITY EDUCATION FOR ALL", and the university's emblem. A navigation menu contains "Home", "Register", "Login", "Call For Papers", and "Contact Us". A large banner image of a building is displayed below the menu. A blue box at the bottom of the page contains the text "Second International Conference On Research And Practices In Education (February 24-25, 2017)". Annotations include a red arrow pointing to the URL in the address bar, a box labeled "URL" next to it, and another red arrow pointing to the "Login" button in the navigation menu, with a box labeled "Login" next to it.

STEP 2

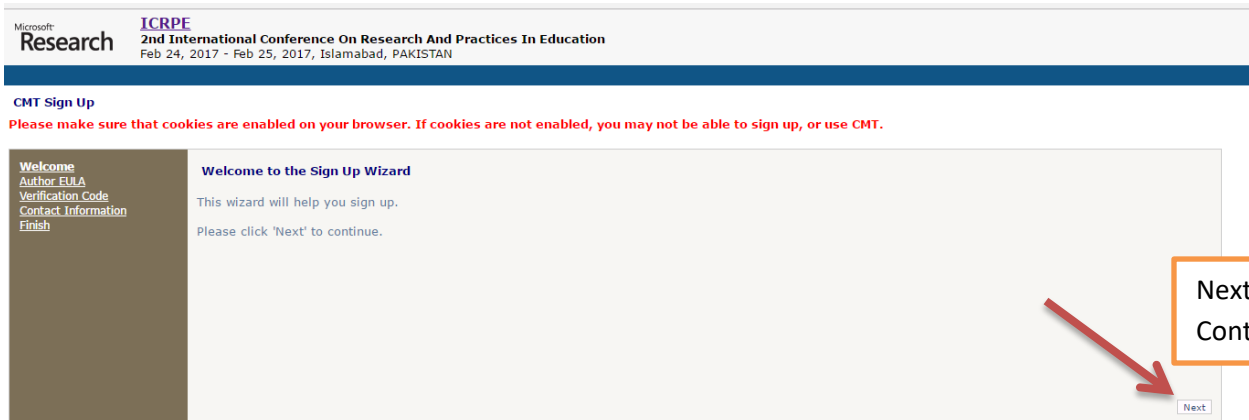
As the portal opens, click on signup here.



The screenshot shows the Microsoft Research logo and the text "ICRPE 2nd International Conference On Research And Practices In Education Feb 24, 2017 - Feb 25, 2017, Islamabad, PAKISTAN". Below this is a blue header with the text "Welcome to ICRPE's CMT Site". To the right, there is a paragraph: "CMT is a conference management service sponsored by Microsoft Research. CMT is a free service and its functionalities are fully accessible through its web based interfaces." On the left, there is a "ICRPE Login" form with fields for "Email:" and "Password:", a "Login" button, and a "Login Help" link. Below the form, there are links for "Forgot your password? Reset here" and "New Users? Sign up here". A red arrow points to the "Sign up here" link, and a box labeled "Signup Button" is placed next to it.

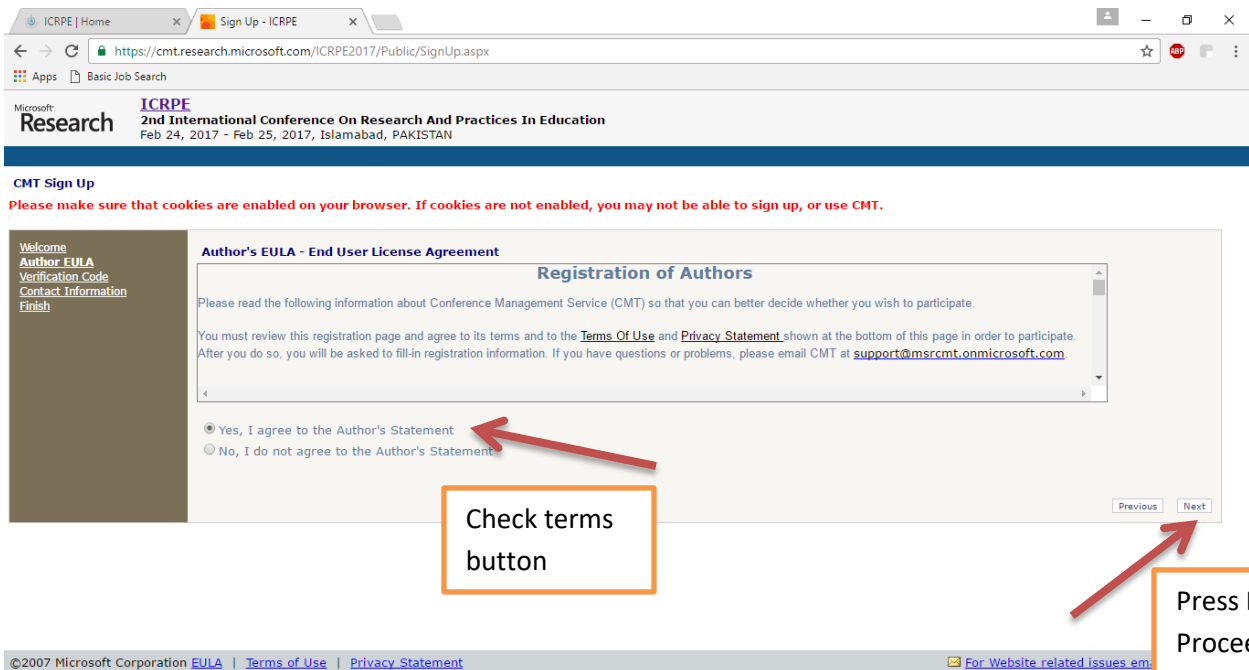
Step 3:

Click Next to continue.



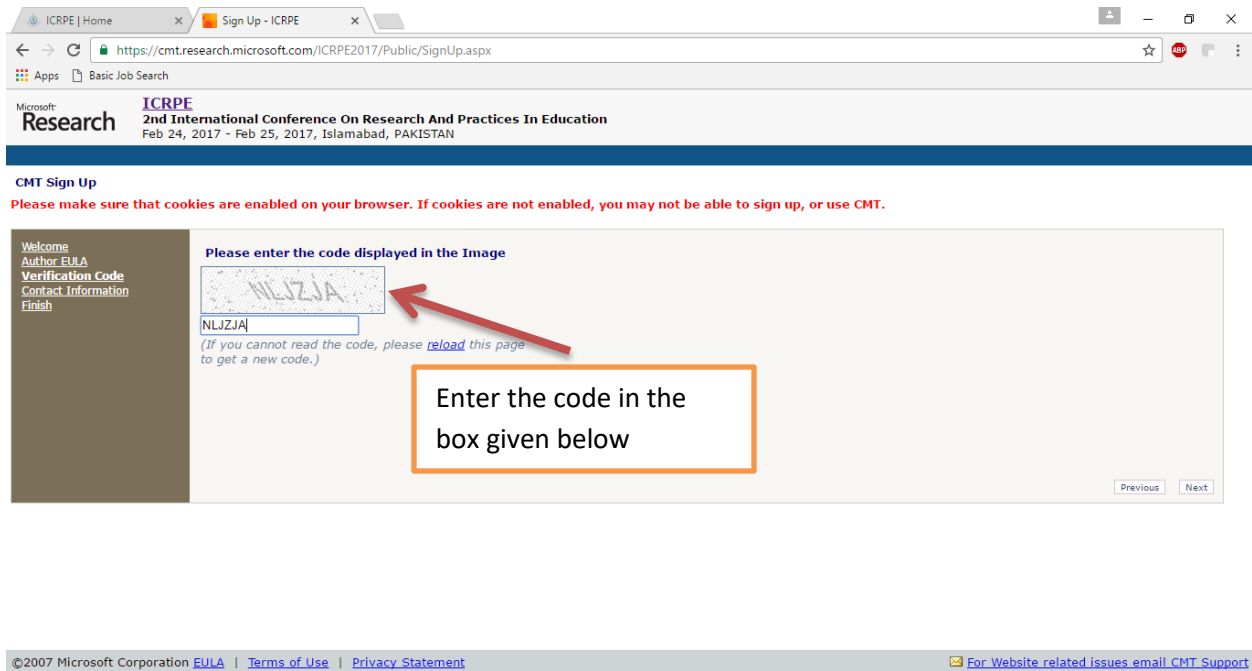
Step 4:

Click I agree to the terms of use and press next button.



Step 5:

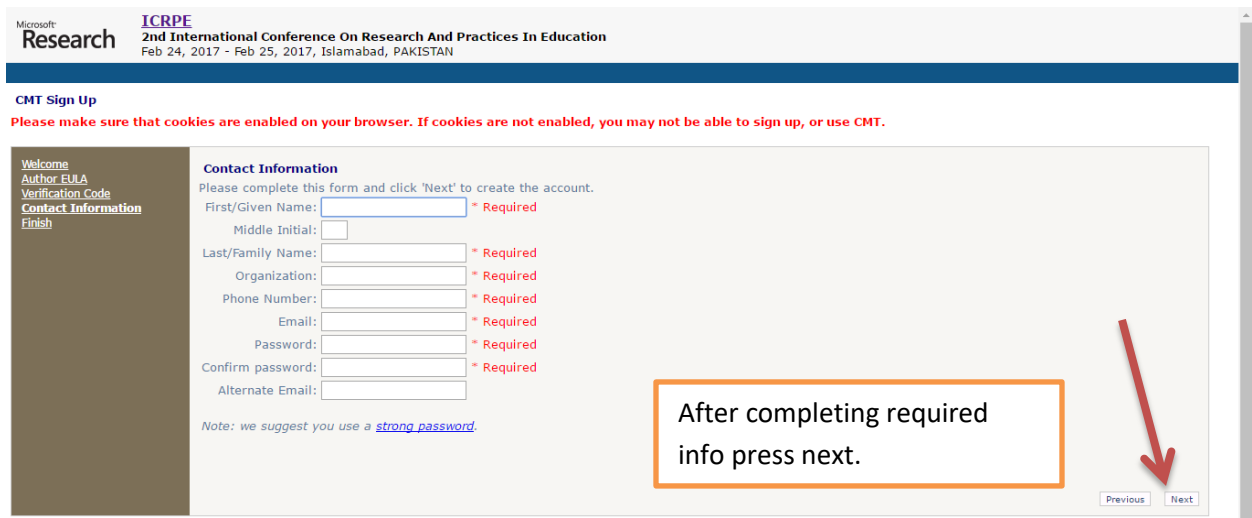
Enter the code in the box given.



The screenshot shows a web browser window with the URL <https://cmt.research.microsoft.com/ICRPE2017/Public/SignUp.aspx>. The page header includes the Microsoft Research logo and the event title: "ICRPE 2nd International Conference On Research And Practices In Education, Feb 24, 2017 - Feb 25, 2017, Islamabad, PAKISTAN". Below the header, there is a "CMT Sign Up" section with a red warning: "Please make sure that cookies are enabled on your browser. If cookies are not enabled, you may not be able to sign up, or use CMT." The main content area is titled "Please enter the code displayed in the Image". It features a CAPTCHA image showing the code "NLJZJA". A red arrow points from the text "Please enter the code displayed in the Image" to the CAPTCHA image. Below the image is a text input field containing "NLJZJA". A note below the input field says: "(If you cannot read the code, please [reload](#) this page to get a new code.)". An orange-bordered box contains the text "Enter the code in the box given below". At the bottom right of the form area are "Previous" and "Next" buttons. The footer contains copyright information for Microsoft Corporation and a link to "For Website related issues email CMT Support".

Step 6

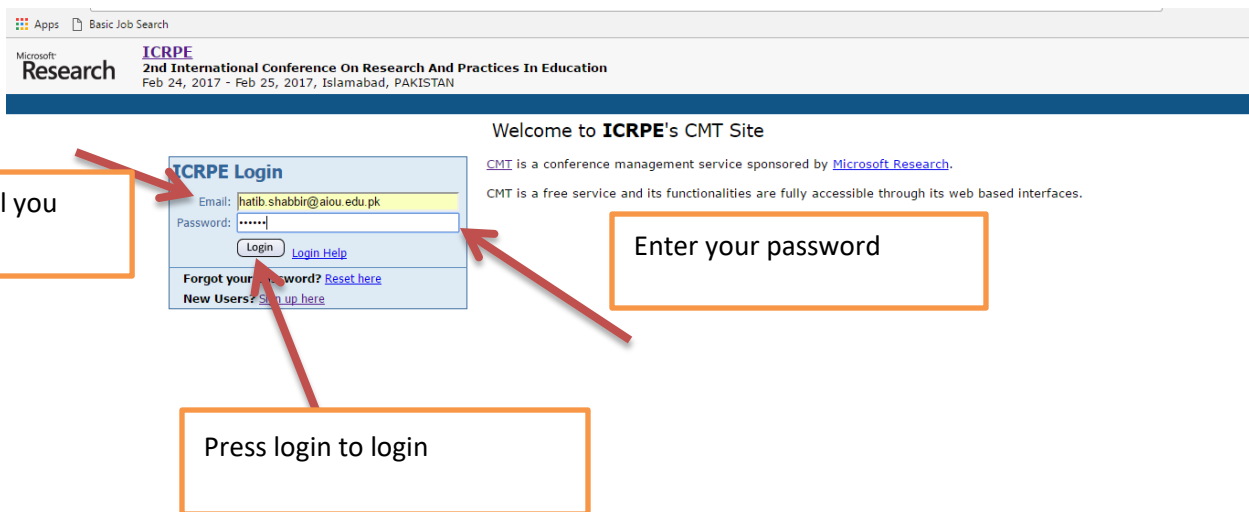
Fill the registration form and give your email and password you can remember and press next button.



The screenshot shows the same web browser window as in Step 5, but now on the "Contact Information" step of the registration process. The page header and warning are identical. The main content area is titled "Contact Information" and instructs the user to "Please complete this form and click 'Next' to create the account." The form includes several input fields, each marked as "Required": "First/Given Name", "Middle Initial", "Last/Family Name", "Organization", "Phone Number", "Email", "Password", "Confirm password", and "Alternate Email". A note at the bottom of the form says: "Note: we suggest you use a [strong password](#)." An orange-bordered box contains the text "After completing required info press next." A red arrow points from this box to the "Next" button at the bottom right of the form area. The "Previous" and "Next" buttons are visible at the bottom right of the form area. The footer is the same as in Step 5.

Step 7:

Your account has been created now go to login and enter your email and password you choose in step 6.

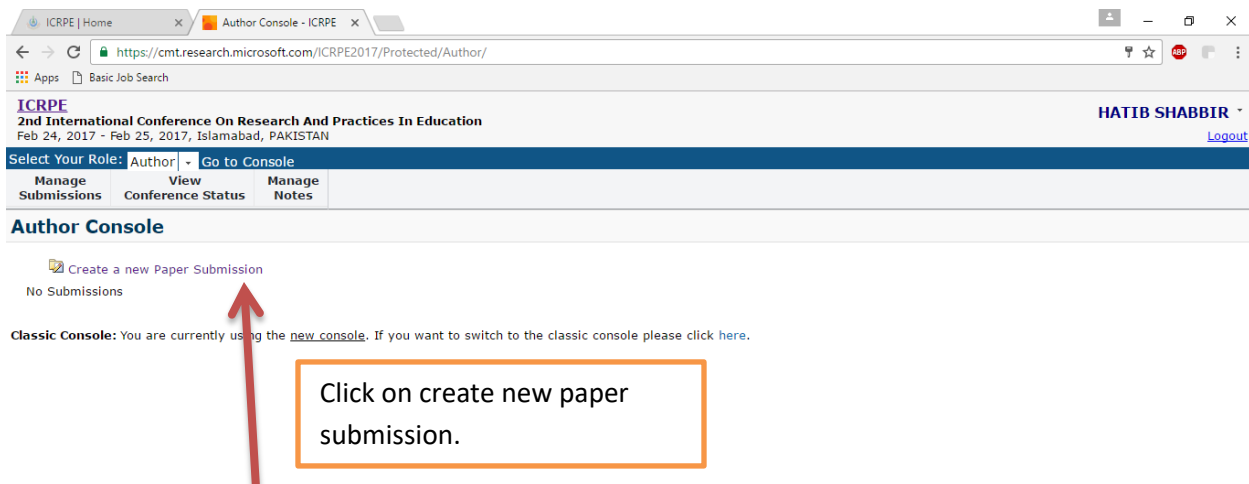


The screenshot shows the ICRPE Login page. The page header includes "Microsoft Research" and "ICRPE 2nd International Conference On Research And Practices In Education Feb 24, 2017 - Feb 25, 2017, Islamabad, PAKISTAN". The main content area says "Welcome to ICRPE's CMT Site" and provides information about the CMT service. The login form is titled "ICRPE Login" and contains the following fields and buttons:

- Email: (Annotated with "Enter email you registered")
- Password: (Annotated with "Enter your password")
- Buttons: "Login" (Annotated with "Press login to login") and "Login Help"
- Links: "Forgot your password? Reset here" and "New Users? Sign up here"

Step 8:

After Logging in click on create new paper submission.



The screenshot shows the ICRPE Author Console. The page header includes "ICRPE 2nd International Conference On Research And Practices In Education Feb 24, 2017 - Feb 25, 2017, Islamabad, PAKISTAN" and the user name "HATIB SHABBIR". The main content area is titled "Author Console" and contains the following elements:

- Navigation: "Select Your Role: Author" and "Go to Console"
- Buttons: "Manage Submissions", "View Conference Status", and "Manage Notes"
- Text: "Create a new Paper Submission" (Annotated with "Click on create new paper submission.")
- Text: "No Submissions"
- Text: "Classic Console: You are currently using the new_console. If you want to switch to the classic console please click here."

Step 9:

Write title of the paper abstract and upload paper file. If paper file is not ready you can upload abstract file which will be replaced by the paper file later when your paper is ready. After answering additional questions press submit button.

The screenshot shows the 'Paper Submission Wizard' interface in a web browser. The browser address bar shows the URL: <https://cmt.research.microsoft.com/ICRPE2017/Protected/Author/SubmissionLight.aspx>. The page is divided into several sections:

- Title and Abstract:** Contains a 'Title' text input field and a larger 'Abstract' text area. A red arrow points to the title field with the annotation 'Write Paper title'. Another red arrow points to the abstract area with the annotation 'Write Abstract or copy paste from file'. A character count '(2000 characters)' is visible at the bottom right of the abstract area.
- Authors:** Shows a list of authors with 'HATIB SHABBIR (hatib.shabbir@aiou.edu.pk)' selected. Below it, 'Primary Contact' is also set to 'HATIB SHABBIR (hatib.shabbir@aiou.edu.pk)'. There is an 'Add Author...' button.
- File Upload:** Includes a 'Please note' warning: 'Unless you press "Submit" at the bottom of the page, the uploaded file will not be saved in the system.' Below this is a 'File:' field with a 'Choose File' button and 'No file chosen' text. An 'Upload' button is present. A red arrow points to the 'Upload' button with the annotation 'Upload complete paper file (If available) if not then upload'.
- Additional Questions:** Contains two required questions:
 - 1* Format Of Presentation:** 'Please Choose One' with radio buttons for 'Oral', 'Round Table', and 'Poster'. A red arrow points to the 'Oral' option.
 - 2* Status:** 'Please Choose the Appropriate' with radio buttons for 'Faculty', 'Student', and 'Independent Researcher'. A red arrow points to the 'Faculty' option.

At the bottom of the form, there are 'Submit' and 'Cancel' buttons. A red arrow points to the 'Submit' button with the annotation 'after answering questions press submit'.